

**ELECTRONIC FUNDS
TRANSFER
AGREEMENT
AND
DISCLOSURE**



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AND DISCLOSURE**

This Electronic Funds Transfer Agreement is the contract which covers your and our rights and responsibilities concerning the electronic funds transfer ("EFT") services offered to you by Metro North Federal Credit Union ("Credit Union"). In this Agreement, the words "you" and "yours" mean those who sign the application or account card as applicants, joint owners, or any authorized users. The words "we", "us" and "our" mean the Credit Union. The word "account" means any one or more share and share draft accounts you have with the Credit Union. Electronic funds transfers are electronically initiated transfers of money from your account through the electronic funds transfer services described below. By signing an application or account card for EFT services, signing your Card, or using any service, each of you, jointly and severally, agree to the terms and conditions in this Agreement and any amendments for the EFT services offered.

1. **EFT Services:** If approved, you may conduct any one or more of the EFT services offered by the Credit Union.
 - a. **ATM Card:** You may use your Card and PIN (Personal Identification Number) in automated teller machines or facilities as the Credit Union may designate. At the present time, you may use your Card to:
 - Make deposits to your share and share draft accounts
 - Withdrawal funds from your share and share draft accounts
 - Transfer funds within the same account number

The following limitations on the frequency and amount of ATM transactions may apply:

- There is no limit on the number of cash withdrawals you make in any one day.
- You may withdraw up to the maximum amount approved by the CU in any one day, if there are sufficient funds in your account.
- There is no limit on the number of POS transactions you make in any one-day.
- For security purposes, there are other limits on the frequency and amount of transfers available at ATM's.
- See Section 2 for transfer limitations that may apply to these transactions.

Because of the servicing schedule and processing time required in ATM operations, there is a delay between the time a deposit (either cash or check) is made and when it will be available for withdrawal. You should review the Credit Union's Funds Availability Policy to determine the availability of funds deposited at ATMs.

- b. **Debit Card:** You may use your Card to purchase goods and services from participating merchants. You agree that you will not use your Card for any transaction that is illegal under applicable federal, state or local law. Funds to cover your Card purchases will be deducted from your share draft account. If the balance in your account is not sufficient to pay the transaction amount the credit union will treat the transaction as a request to transfer funds from your share account or approved overdraft protection account that you have established with the credit union. If you initiate a transaction that overdraws your Account, you agree to make immediate payment of any overdrafts together with any service charges to the Credit Union. In the event of repeated overdrafts, the Credit Union may terminate all services under this Agreement. You may use your Card and PIN in automated teller machines or facilities as the Credit Union may designate. At the present time, you may also use your Card to:
 - Make deposits to your share and share draft accounts
 - Withdraw funds from your share and share draft accounts
 - Transfer funds from your share and share draft account

- Make POS (Point of Sale) transactions with your Card and PIN to purchase goods or services at merchants that accept MasterCard.
- Order goods or services by mail, telephone or Internet that accept MasterCard.

The following limitations on the frequency and amount of Debit Card transaction may apply:

- There is no limit on the number of Debit Card purchases you make per day.
- Purchase amounts are limited to the amount in your account.
- You may purchase up to a maximum available limit in your share draft account up to \$5,000 per day.
- You may have unlimited withdrawals in any one day from an ATM machine up to your approved dollar limit.
- You may transfer up to the available balance in your accounts at the time of the transfer.
- See Section 2 for transfer limitations that may apply to these transactions.

c. **Speedy Line (Audio Response):** If we approve the Speedy Line audio response access service for your accounts, a separate PIN will be assigned to you. You must use your PIN along with your account number to access your accounts. You may use the audio response access service to:

- Transfer funds from your share and share draft accounts.
- Obtain balance information for your share, share draft and loan accounts.
- Make loan payments from your share and share draft accounts
- Determine if a particular item has cleared.
- Verify the last date and amount of your payroll deposit.

Your account can be accessed under the Speedy Line audio response service via a touch tone telephone only. Speedy Line audio response is available for your convenience twenty-four (24) hours per day. This service may be interrupted for a short time each day for data processing.

- There is no limit to the number of inquiries, transfers, or withdrawal requests you may make in any one day.
- Maximum transfer amount is \$10,000.00
- See Section 2 for transfer limitations that may apply to these transactions.

The Credit Union reserves the right to refuse any transaction which would draw upon insufficient funds, exceed a credit limit, lower an account below required balance, or otherwise require us to increase our required reserve on the account. The Credit Union may set other limits on the amount of any transaction, and you will be notified of those limits. The Credit Union may refuse to honor any transaction for which you do not have sufficient available verified funds. The service will discontinue if no transaction is entered after numerous unsuccessful attempts to enter a transaction, and there may be limits on the duration of each telephone call.

d. **Preauthorized EFTs:**

- **Direct Deposit.** Upon instruction of (I) your employer or (II) the Treasury Department or (III) other financial institutions, the Credit Union will accept direct deposits of your paycheck, or of federal recurring payments, such as Social Security, to your share or share draft account.
- **Pre-authorized Debits.** Upon instruction, we will pay certain recurring transactions from your share or share draft account.
- See Section 2 for transfer limitations that may apply to these transactions.

e. **Home Banking Internet Access:** If we issue you a PIN (Personal Identification Number) for Speedy Line, you can also use it for Internet account access. It can be used to make any and all of the following non-cash Electronic Fund Transfers via a personal computer with Internet access.

- Transfer funds from your share and share draft accounts.
- Obtain balance information for your share, share draft and loan accounts.
- Make loan payments from your share and share draft accounts
- Determine if a particular item has cleared.
- Verify the last date and amount of your payroll deposit.
- Export your history to other accounting software.
- Track stocks.

f. **Bill Payment Services:** Through our Home Banking Internet Access you can make payments to third parties from your checking account. For a monthly fee you are allotted ten (10) payments each month. An additional fee will be assessed if you use more than the ten (10) allotted payments per month.

- **Fees:** All fees related to Bill Payment Services are disclosed in a separate Fee and Service Charge Schedule.

2. Transfer Limitations:

- For all share and Money Market accounts, no more than six (6) pre-authorized, automatic or telephone transfers and withdrawals may be made from these accounts to another account of yours or to a third party in any month, and no more than three (3) of these six (6) may be made by check, draft, or access card to a third party. If you exceed these limitations, your account may be subject to a fee and be closed.

3. Conditions of EFT Services

- Ownership of Cards:** Any Card or other device which we supply to you is our property and must be returned to us, or to any person whom we authorize to act as our agent, or to any person who is authorized to honor the Card immediately according to instructions. The Card may be repossessed at any time at our sole discretion without demand or notice. You cannot transfer your Card or account to another person.
- Honoring the Card:** Neither we nor merchants authorized to honor the Card, will be responsible for the failure or refusal to honor the Card or any other device we supply to you. If a merchant agrees to give you a refund or adjustment, you agree to accept a credit to your account in lieu of a cash refund.
- Foreign Transactions MasterCard:** Purchases and cash withdrawals made in foreign countries and foreign currencies will be debited from your account in U.S. dollars. The conversion rate to dollars will be determined in accordance with the operating regulations established by MasterCard International. Currently the currency conversion rate used to determine the transaction amount in U.S. dollars is generally either a government mandated rate or the wholesale rate in effect the day before the transaction processing date, increased by 1%. The currency conversion rate used on the processing date may differ from the rate that would have been used on the purchase date or cardholder statement posting date.
- Security of Access Code:** You may use one or more access codes with your electronic funds transfers. The access codes issued to you are for security purposes. Any codes issued to you are confidential and should not be disclosed to third parties or recorded on or with the Card. You are responsible for

safekeeping your access codes. You agree not to disclose or otherwise make your access codes available to anyone not authorized to sign on your accounts. If you authorize anyone to use your access codes, that authority shall continue until you specifically revoke such authority by notifying the Credit Union. You understand that any joint owner you authorize to use an access code may withdraw or transfer funds from any of your accounts. If you fail to maintain the security of these access codes and the Credit Union suffers a loss, we may terminate your EFT services immediately.

e. **Joint Accounts:** If any of your accounts accessed under this Agreement are joint accounts, all joint owners, including any authorized users, shall be bound by this Agreement and, alone or together, shall be responsible for all EFT transactions to or from any share and share draft or loan accounts as provided in this Agreement. Each joint account owner is authorized to act for the other account owners, and the Credit Union may accept orders and instructions regarding any EFT transaction on any account from any joint account owner.

4. **Fees and Charges:** There are certain fees and charges for electronic funds transfer services. From time to time, the fees and charges may be changed. We will notify you as required by applicable law.

If you use an ATM not owned by us, you may be charged a fee by the ATM operator's network used to complete the transfer (and you may be charged a fee for a balance inquiry). Fees will be debited from your account if you elect to complete the transaction or continue with the balance inquiry.

All charges related to Electronic Fund Transfers are disclosed in a separate Fee and Service Charge Schedule.

5. **Member Liability:** You are responsible for all transactions you authorize using your EFT services under this Agreement. If you permit someone else to use an EFT service, your Card or your access code, you are responsible for any transactions they authorize or conduct on any of your accounts. However, tell us at once if you believe your Card and/or access code has been lost or stolen or if you believe someone has used your Card or access code or otherwise accessed your accounts without your permission. Telephoning is the best way of keeping your possible losses down then follow through with written notification. You could lose all the money in your account (plus your maximum overdraft line of credit).

If a transaction is made with your MasterMoney debit card without your permission, and was a MasterCard transaction, you will not be liable for the transaction, unless you were grossly negligent in handling your account. For all other unauthorized use involving the loss or theft of your Card or access device, or if you were grossly negligent in handling your account, your maximum liability for unauthorized use may be up to \$50.00.

Also, if your statement shows transfers that you did not make, tell us immediately. If you do not tell us within sixty (60) days after the statement was mailed to you, you may not get back any money lost after the sixty (60) days if we can prove that we could have stopped someone from making transfers if you had told us in time. This paragraph does not apply to unauthorized use of a MasterCard debit card, an ATM card or other access device. If you believe your Card has been lost or stolen or that someone has transferred or may transfer money from your account without your permission, call (248) 674-0491 or Fax (248) 674-1644. Or write to: Metro North Federal Credit Union, 4594 Pontiac Lake Road, Waterford, MI 48328.

6. **Right to receive documentation:**

a. **Periodic Statements:** Transfers and withdrawals made through any ATM or POS terminal, Debit Card transactions audio response transactions or preauthorized EFTs you make will be recorded on your periodic statement. You will receive a

statement monthly unless there is no transaction in a particular month. You will receive a quarterly statement.

- a. **Terminal Receipt:** You will get a receipt at the time you make any transaction (except inquiries) involving your account using an ATM, POS terminal, or Debit Card transaction with a participating merchant.
- b. **Direct Deposit:** If you have arranged to have a direct deposit made to your account at least once every sixty (60) days from the same source and you do not receive a receipt (such as a pay stub), you can find out whether or not the deposit has been made by calling Speedy Line.

7. **Account Information Disclosure:** We will disclose information to third Parties about your account or the transfers you make:

- As necessary to complete transfers.
- To verify the existence of sufficient funds to cover specific transactions upon the request of a third party, such as a credit bureau or merchant.
- To comply with government agency or court orders; or
- If you give us your written permission.

8. **Business Days:** Our business days are Monday through Friday, excluding holidays.

9. **Credit Union Liability for Failure to Make Transfers:** If we do not complete a transfer to or from your account on time or in the correct amount according to our agreement with you, we may be liable for your losses or damages. However, we will not be liable for direct or consequential damages in the following events:

- If through no fault of ours, there is not enough money in your account to complete the transaction, if any funds in your accounts necessary to complete the transaction are held as uncollected funds or pursuant to our Funds Availability Policy, or if the transaction involves a loan request exceeding your credit limit.
- If you used your Card or access code in an incorrect manner.
- If the ATM where you are making the transfer does not have enough cash.
- If the ATM was not working properly and you knew about the problem when you started the transaction.
- If circumstances beyond our control (such as fire, flood, or power failure) prevent the transaction.
- If the money in your account is subject to legal process or other claim.
- If funds in your account are pledged as collateral or frozen because of a delinquent loan.
- If the error was caused by a system of any participating ATM network.
- If the electronic transfer is not completed as a result of your willful or negligent use of your Card, access code, or any EFT facility for making such transfers.
- If the telephone or computer equipment you use to conduct audio response transaction is not working properly and you know or should have known about the breakdown when you started the transaction.
- Any other exceptions as established by the Credit Union.

a. **Stop Payment Rights:** If you have arranged in advance to make regular electronic fund transfers out of your account(s) for money you owe others, you may stop payment of preauthorized transfers from your account. You must notify us orally or in writing at any time up to three (3) business days before the scheduled date of the transfer. We require written confirmation of the stop payment order to be made within fourteen (14) days of any oral notification. If we do not receive written confirmation, the oral stop payment order shall cease to be binding fourteen (14) days after it has been made.

- b. **Notice of Varying Amounts:** If these regular payments may vary in amount, the person you are going to pay is required to tell you ten (10) days before each payment, when it will be made and how much it will be. You may choose instead to get this notice only when the payment would differ by more than a certain amount from the previous payment or when the amount would fall outside certain limits that you set.
- c. **Liability for Failure to Stop Payment of Pre-authorized Transfers:** If you order us to stop payment of a pre-authorized transfer three (3) business days or more before the transfer is scheduled, and we do not do so, we will be liable for your losses or damages.

Notices: All notices from us will be effective when we have mailed them or delivered them to your last known address in the Credit Union's records. Notices from you will be effective when received by the Credit Union at the address specified in this Agreement. We reserve the right to change the terms and conditions upon which this service is offered. We will mail notice to you at least twenty-one (21) days before the effective date of any change. Use of this service is subject to existing regulations governing the Credit Union account and any future change to those regulations.

The following information is a list of safety precautions regarding the use of Automated Teller Machines (ATM) and Night Deposit Facilities.

- Be aware of your surroundings particularly at night.
- Consider having someone accompany you when the ATM or night deposit facility is used after dark.
- If another person is uncomfortably close to you at the time of your transaction, ask the person to step back before you complete your transaction.
- Refrain from displaying your cash at the ATM or night deposit facility. As soon as your transaction is complete, place your money in your purse or wallet. Count the cash later in the safety of your car or home.
- If you notice anything suspicious at the ATM or night deposit facility, consider using another ATM or night deposit facility or come back later. If you are in the middle of a transaction and you notice something suspicious, cancel the transaction, take your Card or deposit envelope, and leave.
- If you are followed after making a transaction, go to the nearest public area where people are located.
- DO NOT write your personal identification number or code on your ATM or Debit Card.
- Report all crimes to law enforcement officials immediately.

Billing Errors: In case of errors or questions about electronic funds transfers from your share and share draft account, telephone us at the following number or send us a written notice to the following address as soon as you are made aware of the error. We MUST hear from you no later than sixty (60) days after we sent the FIRST statement on which the problem appears. Call us at (248) 674-0491 Fax (248) 674-1644 or write to: Metro North Federal Credit Union, 4594 Pontiac Lake Road, Waterford, MI 48328.

- Tell us your name and account number
- Describe the electronic transfer you are unsure about, and explain as clearly as you can why you believe the Credit Union has made an error or why you need more information.
- Tell us the date of transaction and dollar amount of the suspected error.

We will tell you the results of our investigation within ten (10)* business days after we hear from you and will correct any error promptly. If we need more time, however we may take up to forty-five (45)** days to investigate your complaint or question. If we decide to do this we will credit your account within ten (10)* business days for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within ten (10) business days, we may not credit your account.

If we decide that there was no error, we will send you a written explanation within three (3) business days after we finish our investigation. You may ask for copies of the documents that we used in our investigation.

- If you give notice of an error within thirty (30) days after you make the first deposit to your account, we will have twenty (20) business days instead of ten (10) business days.
 - ** If you give notice of an error within thirty (30) days after you make the first deposit to your account notice of an error involving a point of sale transaction, or notice of an error involving a transaction initiated outside the U.S. its possessions and territories we will have ninety (90) days instead of forty-five (45) days to investigate.
 - If the error you assert is an unauthorized MasterCard transaction, other than a cash disbursement at an ATM, we will credit your account within five (5) business days unless we determine that the circumstances or your account history warrant a delay, in which case you will receive credit within ten (10) business days.
12. **Termination of EFT Services:** You may terminate this Agreement or any EFT service under this Agreement at any time by notifying us in writing and stopping your use of your Card and any access code. You must return all Cards to the Credit Union. We may also terminate this Agreement at any time by notifying you orally or in writing. If we terminate this Agreement, we may notify any participating merchants making pre-authorized debits or credits to any of your accounts that this Agreement has been terminated and that we will not accept any further pre-authorized transaction instructions. We may also program our computer not to accept your Card or access code for any EFT service. Whether you or the Credit Union terminates this Agreement, the termination shall not affect your obligations under this Agreement for any EFTs made prior to termination.
 13. **Governing Law:** This Agreement is governed by the Bylaws of the Credit Union, federal laws and regulations, the laws and regulations of the state of Michigan and local clearinghouse rules as amended from time to time. Any disputes regarding this Agreement shall be subject to the jurisdiction of the court of the County in which the Credit Union is located.
 14. **Enforcement:** In the event either party brings a legal action to enforce the Agreement or collect any overdrawn funds on accounts accessed under this agreement, the prevailing party shall be entitled, subject to applicable law, to payment by the other party of its reasonable attorney's fees and cost, including fees on any appeal, bankruptcy proceedings, and any post-judgment collection actions, if applicable. If there is a lawsuit, you agree that it may be filed and heard in the county and state in which the Credit Union is located, if allowed by applicable law.

METRO NORTH FEDERAL CREDIT UNION
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